

Public Copy

Hillsborough Township Public Schools
Hillsborough, New Jersey

Regular Public Meeting
Monday, September 20, 2010

ACTION AGENDA

I. CURRICULUM & INSTRUCTION

The superintendent recommends that the board of education approve the curriculum and instruction agenda as follows:

- A. Approve the following new science curriculum:
 - a. Environmental Science CP and H Curriculum – grades 9-12
- B. New Course Proposal
 - a. Spanish Skills 1 – Special Educ. – grades 9-12
- C. Approve the following textbooks:

<u>Title</u>	<u>Authors</u>	<u>Publisher</u>	<u>Date</u>	<u>Grades</u>	<u>Subject</u>
<u>Environmental Science Your World Your Turn</u>	Withgott, Jay	Pearson	2011	9-12	Science H
<u>Holt Environmental Science</u>	Arms, Karen	Holt McDougal	2008	9-12	Science CP

D. Approve the Submission of the Revised IDEA Grant Applications

Approve the submission of the revised IDEA grant applications for the 2010-2011 school year:

Grant	Amount
IDEA Basic	\$1,598,727
IDEA Preschool	\$53,570

E. Approve the Use of IDEA Funding for Teacher and Secretary Salaries

Approve the distribution of salaries of the 2010-2011 IDEA funds for teaching and secretarial positions as listed on *Schedule I-A*.

II PERSONNEL

The superintendent recommends that the board of education approve the personnel agenda as follows:

A. Appointments 2010-2011

Approve the appointment of the following personnel for the 2010-2011 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Project Manager - Readiness and Emergency Management for Schools Grant

Name	Location	Position	Replacing	Effective
Gwin, David	District	Project Manager	New – GRANT	9/27/2010 – 6/30/2011

Co Curricular Advisor

Name	Location	Position	Replacing	Effective
Layton, Shawn	High School	VOICE Newspaper Advisor	Stacy Gerst (resigned)	9/1/2010 – 6/30/2011

Substitutes

Teachers - \$80/day				
Arbuckle, Heather	Cavaliere Rose	Erdman, Carey	Jones, Jacqueline	
*Laryea, Eva	*Lautt, Debra	Lundell, Jane	Murphy, Christine	
Wright, Andrea	DeSantis, Heather	Roessner, Kimberly		
Instructional Assts. - \$80/day		Lunch Aide - \$7.90/hour	Custodians - \$9.35/hour	Bus Aides - \$19.90/hour
Arbuckle, Heather	Cavaliere, Rose	N/A	N/A	N/A
DeSantis, Heather	Erdman, Carey			
Jones, Jacqueline	*Laryea, Eva	Library Assts. - \$11.72/hour		
*Lautt, Debra	Lundell, Jane	N/A		
Murphy, Christine	Roessner, Kimberly			
Wright, Andrea				

Student Teachers

Name	University	Grade Level/ Subject Area	School	Effective	Cooperating Teacher
Jensen, Scott	TCNJ	Leadership Internship	Auten Road Intermediate	1/18/11-5/6/11	Carey, Christopher
Biddulph, Donna	TCNJ	Special Education	Woods Road	9/7/10-12/17/10	Green, Alyssa

B. Group Changes – September 1, 2010

Name	School	Step	From	To
Callahan, Ellen	Auten Road Intermediate	15-20 (L-1)	BA+30	MA+30
Dyer, Amy	High School	6	MA+30	MA+45
Guglielmo, Christopher	High School	7-8	MA	MA+15

C. Extra Period Coverage

Name	Position	Building	Extra Coverage	Effective
Baker, Tracey	Music teacher	Middle School	1 Period (Base + 18%)	11/15/2010 - 4/8/2011
Colangelo, James	Industrial Technology teacher	Middle School	1 Period (Base + 18%)	2/2/2011 – 6/22/2011
Redling, Debbie	Special Education teacher	Middle School	1 Period (Base + 18%)	9/7/2010 - 11/12/2010, 4/11/2011 - 6/22/2011
Robinson, Kathy	Art teacher	Middle School	1 Period (Base + 18%)	11/15/2010 - 2/1/2011
Titus, Lucille	Science Teacher	High School	2 Periods (Base + 6.66%)	9/2/2010 – 6/30/2011
Umar, Barbara	Art teacher	Middle School	1 Period (Base + 18%)	9/7/2010 - 11/12/2010
Weber, Bob	Science Teacher	High School	1 Period (Base + 3.33%)	9/2/2010 – 6/30/2011
Zavacki, Cathy	Science Teacher	High School	1 Period (Base + 3.33%)	9/2/2010 – 6/30/2011

D. Intramurals/Co-Curricular Advisors

Approve the middle school intramural and co-curricular advisors for the 2010-2011 school year as listed on schedules II-A and II-B.

III. FINANCE

The superintendent recommends that the board of education approve the finance agenda as follows:

A. Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of August 31, 2010 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended.

B. Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$7,347,138.08

C. Approval of Line Item Transfers

Approve the line item transfers in the 2010-11 general fund as listed on *Schedule III-A*.

D. Pupil Transportation Quotes

The following quotes were received on August 20, 2010 for Route HES/MS to transport 4 displaced students for the 2010-2011 school year:

		FIRST	JAMES	FRANK	
ROUTE #	BARKER	STUDENT	HAGER	VALCHECK	MERCY
HES/MS	\$ 158.00	\$ 125.00	\$ 175.00	NO BID	\$ 183.00

Award a contract to First Student for its low bid of \$125 per diem.

The following quotes were received on September 1, 2010 for Route SH2 for the 2010-2011 school year:

		FIRST	JAMES	FRANK	
ROUTE #	BARKER	STUDENT	HAGER	VALCHECK	MERCY
SH2	NO QUOTE	NO QUOTE	\$ 124.00	NO QUOTE	NO QUOTE

Award a contract to James Hager for the low bid of \$124.00 per diem.

The following quotes were received on September 14, 2010 for route ESL/TRI for the 2010-2011 School year:

		FIRST	JAMES	FRANK	
ROUTE #	BARKER	STUDENT	HAGER	VALCHECK	MERCY
ESL/TRI	No Quote	\$ 50.75	\$ 50.00	\$ 49.95	No Quote

Award the bid to Frank Valcheck for the low bid of \$49.95 per diem.

IV. ADMINISTRATIVE

The superintendent recommends that the board of education approve the administrative agenda as follows:

A. Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on *Schedule IV-A*

Approve the Professional Travel Related Expenses as listed on *Schedule IV-B – Board Member 1 of 2*

Approve the Professional Travel Related Expenses as listed on *Schedule IV-C – Board Member 2 of 2*

B. Policies

The policy committee has recommended the following policies be included for consideration for first reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-D</i>	5533	Pupil Smoking
<i>IV-E</i>	6360	Political Contributions
<i>IV-F</i>	6422	Budget Transfers

The policy committee has recommended the following policies be included for consideration for second reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-G</i>	0155	Board Committees
<i>IV-H</i>	5111	Eligibility of Resident/Nonresident Pupils
<i>IV-I</i>	8420	Emergency and Crisis Situations

Remove from the table the motion to table the recommendation of the policy committee to include Policy #1240 – Evaluation of the Superintendent for second reading.

The policy committee has recommended the following policy be included for consideration for second reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-J</i>	1240	Evaluation of the Superintendent

C. P.A.C.O. Designee

Appoint Mr. Aiman Mahmoud, School Business Administrator, as the District's Public Agency Compliance Officer for the 2010-2011 school year.

D. Donations

Approve the following donation:

Donor

Catherine Pangilinan and Reginald Wellington

Description

\$200.00 for Amsterdam School Kindergarten Program

V. INFORMATIONAL

Enrollment – Attachment 1

Newspaper article – Attachment 2